## Doula Contracting Quick Facts Guide

For Doula's interested in contracting with Molina or any questions on Molina requirements for doulas, directly email <a href="mailto:Glena.Krapohl@MolinaHealthcare.com">Glena.Krapohl@MolinaHealthcare.com</a>

## All Doulas's requesting a contract with Molina:

- Must be listed on the MDHHS Doula Registry
- All individual and group NPI's must be registered in CHAMPS as a doula provider.
- · Liability insurance is required

## **Contracting and Credentialing Process Overview:**

Once a request to contract has been received, a packet of contracting documents will be sent out for you to complete and return. We offer scheduled virtual meetings to assist as needed with any clarification you may need as you fill out the required documentation.

It is important to note the following:

- Make sure to complete all items within the documents. If you feel they do not apply, you can write in N/A
- All documents should be returned in PDF format. Sending in any other format will cause a delay in processing.
- Once a completed packet is returned, the process to start credentialing the provider(s) and generating the contract will be initiated. It takes 4-6 weeks for the contracting process to be completed once a signed contract is received.

