

Referral Tracking Log

Dr.: John Smith, MD

Month: April 2013

Referral Date	Member Name & SSN	Health Plan	Type of Referral*	Reason for Referral/DX	Service Requested	Date Rec'd from UR	Status of Referral**	Date Patient Notified	Date Appt. Scheduled	Date Consult Report Rec'd	Date of Follow Up if Report not Received
4/1/13	Jane Doe #12345	ABC	Routine	Pap Smear	OB/GYN	4/3/13	Approved	4/3/13	4/8/13	4/12/13	
4/3/13	John Doe #67890	ABC	Routine	Stress Test	Cardiology	4/5/13	Approved	4/5/13	4/10/13		5/14/13
A system must be in place to track receipt of consult reports											

* Type of Referral: Urgent, Emergent, or Routine

** Status of Referral: Approved, Modified, Deferred, Denied